



## WEST VANCOUVER MEMORIAL LIBRARY BOARD

### MINUTES

For the Special meeting of  
June 22, 2016  
Library Administration Office

Present: M.J. Campbell [Chair], D. Carter, E. Fiss, M. Shapiro, K.R. Shimoda, J.A. Telford, F. Zhu

Staff: J. Benedict, L. Breen

Regrets: A. Bahadoorsingh, C. Jack, G. Jopson, M. Lewis, J. Stirk

#### 1. Call to Order

The meeting was called to order at 6:11 p.m.

#### 2. 2015 Annual Report

A Special Meeting was called in order for the Trustees to approve the Library's 2015 Annual Report in principle prior to publication. The Chair noted that the annual report to the province was approved by the Board in February 2016 and the annual Statement of Financial Information (SOFI) was approved at the June 15, 2016 meeting.

A discussion ensued on the rationale for the Library's Annual Report and the approval process since the document is not a legislative requirement nor is it the Library's official public disclosure of financial information. Some Trustees commented that as long as the report is titled Annual Report, contains annual financial information, and carries the names of Board members, then it appears to be an official Annual Report.

For the 2016-2020 reports, the format and content will be reconsidered to bring the document into alignment with the 2016-2020 Strategic Plan. Staff will undertake a review of award winning annual report documents in the library sector and provide an analysis to the Advocacy Committee.

Moved by: E. Fiss  
Seconded by: J.A. Telford

THAT the WVML Board approves the 2015 Annual Report in principle.

CARRIED

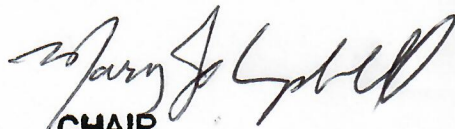
3. Adjournment

It was duly moved and seconded:

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 6:33 p.m.



**CHAIR**  
**West Vancouver**  
**Memorial Library Board**

All documents distributed at the meeting are available for perusal upon request.